

**BRIGHTON & HOVE CITY COUNCIL**  
**CHILDREN & YOUNG PEOPLE'S TRUST BOARD**

**5.00pm 9 JUNE 2008**

**COUNCIL CHAMBER, HOVE TOWN HALL**

**MINUTES**

**Present:** Councillors: Mrs Brown (Chairman), Fryer, Hawkes (Opposition Spokesperson) and Kemble

**Brighton & Hove Primary Care Trust:** Julian Lee (Deputy Chairman) and Darren Grayson

**South Downs Health:** Simon Turpitt and Mo Marsh

**Non-Voting Co-optees:**

David Standing, Community & Voluntary Sector Forum  
Eleanor Davies, Parent Forum

**Also in attendance:**

John O'Sullivan, South Downs Health NHS Trust

**Apologies:**

Naima Nouidjem, Community & Voluntary Sector Forum  
Rekha Rogers, Youth Council  
Rob Scoble, Youth Council

**PART ONE**

**1. CONFIRMATION OF CHAIRMAN AND DEPUTY CHAIRMAN**

- 1.1 The legal adviser for the Children & Young People Trust Board clarified that, in accordance with section 75 agreement Chairman's rotation, the arrangements for the municipal year 2008/09 were that Councillor Vanessa Brown, Brighton & Hove City Council, and Julian Lee, Brighton & Hove Primary Care Trust, be, respectively, the appointed Chairman and Deputy Chairman of the Board.
- 1.2 **RESOLVED** – That it be noted that Councillor Brown will be the Chairman and Julian Lee the Deputy Chairman of the Children & Young People's Trust Board for the municipal year 2008/09.

**2. PROCEDURAL BUSINESS****2a Declarations of Substitutes**

2a.1 There were none.

**2b Declarations of Interest**

2b.1 Councillor Marsh declared a non-prejudicial interest on item 11, Think Family Pathfinder, as a Councillor for East Brighton.

**2c Exclusion of Press and Public**

2c.1 The Board considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in Schedule 12A, Part 5A, Section 100A(4) or 100 1 of the Local Government Act 1972 (as amended).

2c.2 **RESOLVED** - That the press and public be not excluded from the meeting.

**3. TERMS OF REFERENCE**

3.1 **RESOLVED** – That the Terms of Reference for Children & Young People's Trust Board be noted.

**4. MINUTES OF THE PREVIOUS MEETING**

4.1 **RESOLVED** – That the minutes of the last meeting of the Children & Young People's Trust Board meeting held on 17 March 2008 be approved and signed by the Chairman.

**5. CHAIRMAN'S COMMUNICATIONS**

5.1 The Chairman, also the Cabinet Member for Children & Young People, welcomed everyone to today's meeting and gave special welcome to Simon Turpitt, Chair of South Downs Health, Hilary Priestley, the Board's new legal adviser, and Councillor Fryer for their newly appointment to the Children & Young People's Trust Board.

5.2 The Chairman informed members that the first Cabinet Member Meeting for Children & Young People had taken place just prior to the Board meeting and reported that one item had been considered under Part 2 of its agenda, and the recommendations had been agreed.

**6. ITEMS RESERVED FOR DISCUSSION**

6.1 **RESOLVED** – All items were reserved for discussion.

**7. CHILDREN & YOUNG PEOPLE'S TRUST BOARD MEMBERSHIP**

- 7.1 The Board considered a report of Director of Children's Services concerning the Children and Young People's Trust Board membership, which proposed consultation with partners and stakeholders regarding the wider membership of the CYPTB to respond to recent Government Guidance on Children's Trusts and ensure effective decision making (for copy see minute book).
- 7.2 The Chairman clarified that the aim of the proposal was not to reduce anyone's involvement with the Board. On the contrary, they were proposals to review the current arrangements to promote a more effective decision-making process.
- 7.3 Councillor Hawkes sought clarification about the proposed date of November 2008 to bring the result of the consultation process back to the Board.
- 7.4 The Director of Children's Services clarified that the proposed date would allow maximum opportunity to fully consult with all the stakeholders.
- 7.5 Councillor Fryer indicated that the Children & Young People's Overview and Scrutiny Committee (CYPOSC) would be considering its co-optees membership at its meeting in June, and proposed that officers consulted with what was being discussed at CYPOSC on this matter.
- 7.6 **RESOLVED** – (1) That the Council Membership on the CYPTB following the implementation of the City Council's new constitution on 15 May 2008 be noted;
- (2) That the Board authorises the Director of Children's Services to consult with relevant partners and report back to the November meeting with proposals on the wider membership of the Board;
- (3) That it be noted that a report will be brought to a future meeting with details of the learning to date and any proposals for improvement in relation to the Brighton & Hove Children & Young People's Trust governance arrangements.

**8. 2007/08 FINAL OUTTURN**

- 8.1 The Board considered a report from the Director of Children's Services concerning the 2007/08 final outturn figures for the CYPT, subject to audit (for copy see minute book).
- 8.2 Councillor Fryer sought clarification on the reasons for the underspend mentioned in the report. Louise Hotten, the Head of Financial Services, clarified that the major part of the underspend related to Education Agency Placements.
- 8.3 **RESOLVED** – (1) That it be noted that the total underspend of £290k includes an overspend of £732k on pooled budgets and an underspend of £1.022m on Dedicated Schools Grant (DSG) items. The BHCC element of this overspend totals £732k;
- (2) The Board notes the movements in budgets since Month 7.

## 9. PERFORMANCE REPORTS

- 9.1 The Board considered a report from the Director of Children's Services relating to Performance Improvement Reports, which provided the Board with an overview of key issues which relate to the Governance of the CYPT (for copy see minute book).
- 9.2 The Chairman congratulated officers for the full report that was provided and indicated that she was pleased to see green pointers, which were indicators of positive achievement, shown in several areas.
- 9.3 Councillor Fryer was concerned with the high figure reported on first time entrants into the youth justice system and enquired about what was being done to address the matter.
- 9.4 Steve Barton, Assistant Director Quality and Performance, explained that this matter seemed to be a long-term issue. However, the authority was looking into bringing youth support services, the Police, Brighton & Hove and East Sussex to work more closely together to effectively address this matter.
- 9.5 David Standing, Community & Voluntary Sector Forum, reiterated that joint work was important and that there needed to be stronger connections between the Police and young people. He indicated that he was aware that more work was being done on this front and was confident that it was going in the right direction to produce better results.
- 9.6 John O'Sullivan, South Downs NHS Trust, indicated that the figures presented in relation to number of conceptions were two years old and he would have liked to see more updated figures. The Assistant Director Quality and Performance clarified that that was the most recent data held for the city. He agreed, however, to look into further information which could lead to more update information on this matter.
- 9.7 **RESOLVED** – (1) That the Board notes the data and analysis in the PIR and agrees to the actions being taken to improve performance;
- (2) That The Board agrees to replace the activity level report on targeted health visiting caseloads with a report on the CYPT's parenting programme as a more effective proxy to measure progress towards delivering more preventive and early intervention services.

## 10. EXTENDED SERVICES CAPITAL AND REVENUE FUNDING

- 10.1 The Board considered a report from the Director of Children's Services concerning extended services Capital and revenue funding (for copy see minute book).
- 10.2 Ellen Jones, Commissioning and Partnership Manager, presented the report and clarified that there was a new duty on the authority to provide sufficient childcare to parents to enable the city to meet core requirements.
- 10.3 Members welcomed the report and were pleased that the Children & Young People's Trust was in position to offer such services to parents and children.

10.4 Councillor Fryer enquired whether there was any monitoring process in place to oversee those services. The Commissioning and Partnership Manager clarified that monitoring processes were in place in order for services to work more effectively and that officers also looked at processes to manage the monitoring.

10.5 **RESOLVED** – (1) That the Board agrees proposals to allocate revenue funding of £297,751 in 2008-9 across the 3 CYPT Areas according to strategic developments identified to meet the core offer requirements. This takes into account the need for sustainability in areas of disadvantage in order to provide sufficient childcare, as outlined below:

East £96,250 39%

West £59,400 24%

Central £52,250 21%

Citywide funds allocated as follows:

Out of School Development Officer salaries £50,000

£20,000 would be allocated to support inclusion 8%

£10,000 for plans to develop a 'safe place to be' in secondary schools. 4%

£9,851 flexible contingency fund 4%

(2) The Board agrees proposals to allocated Extended services capital funding of £334,508 based on an analysis of provision and need in 2008-09 as outlined below:

East £150,300 46%

West £60,000 18%

Central £72,000 21.5%

Contingency £52,208 15%

A full summary of capital proposals listing school and specific capital development is listed in Appendix 1.

Capital developments at Queens Park, within the east area would be spread over 2008-9 and 2009-10.

(3) The Board agrees delegated flexibility to allocate the contingency fund in emergency situations. To also allow some reallocation of up to 20% of the budget allocated should capital developments be postponed or changes to providers or to the market jeopardise childcare places.

## 11. THINK FAMILY PATHFINDER

11.1 The Board considered a report of the Director of Children's Services relating to Think Family Pathfinder, which provided information on Brighton & Hove's successful bid to be a Family Pathfinder and the project's aims to improve outcomes for the most disadvantaged families in the city (for copy see minute book).

11.2 The Chairman and members of the Board welcomed the report.

- 11.3 Councillor Hawkes indicated that the issue of teenage pregnancy should be included as one of the areas to be considered in this project. She also requested that anonymised case studies be collated on this pathfinder project to give a better picture of the overall situation. The Chairman concurred with Councillor Hawkes's proposal and requested that officers took this into consideration.
- 11.4 David Standing, Community Voluntary Sector Forum, was concerned about the lack of involvement from the voluntary sector on the design of the consultation, but was pleased to find that the voluntary sector would be brought on board at a later stage.
- 11.5 James Dougan, Assistant Director East Area, Early Years & NHS Commissioning, clarified that, even though officers would be working differently across the sectors, they were not developing a new strategy or a new project. The aim was about rescheduling the services that already exist.
- 11.6 Councillor Marsh indicated that she had requested that health implications be covered in reports brought to the CYPTB and that she would still like this information included in future. The Chairman and the Director of Children's Services assured her that officers' aims were to structure the Council's agenda to better include and reflect the partnership between all the bodies on the CYPTB.
- 11.7 **RESOLVED** – The Board notes the 'Think Family' Pathfinder project and the commitment to keep the Board informed of progress.

The meeting concluded at 6.35pm

Signed

Chair

Dated this

day of